

**CONFIDENTIAL**

# Registration form for voluntary workers with children, young people or vulnerable adults

Church councils are responsible for safely recruiting workers with children, young people and vulnerable adults. Please complete this form as your first step in offering to help.

Full name

Former name

Date of birth

Telephone Day

Evening

Email

Home address

Postcode

How long have you lived at the above address?

*If less than twelve months please give the following information:*

Previous address

How long there?

Church attended

Name of minister

Current church

Current circuit

## References

Please give the name, address, telephone number and position or relationship of two people who know you well, including one who has managed or supervised your work with children, young people or vulnerable adults.

1.

2.

Please give details of previous experience of looking after or working with children, young people or vulnerable adults (as relevant to this role).

Have you successfully completed one of the following training programmes?

Encircled in Care Yes/No

Core training programme Yes/No

Spectrum Yes/No

Creating Safer Space – Basic Safeguarding module or equivalent Yes/No

Other modules or top-up training Yes/No

Are you prepared to undertake appropriate training? Yes/No

Are you prepared to undertake further training as agreed or as the Methodist Church requires? Yes/No

(Note: If you decline to undertake initial training or further training the church council will be entitled to withdraw your authority to work with children, young people or vulnerable adults.)

Please give details of any relevant qualification(s) or appropriate training for this work.

**Methodist Standing Order 660 states:**

- 1 Persons offering, or being invited, to serve as workers with children and young people shall be accepted as candidates by the Church Council.
- 1A The persons eligible for acceptance under clause (1) above are those who are members in the local church or elsewhere in the Connexion or in another Methodist church or are within category (ii) or (iii) of Standing Order 606(1).
- 2 Normally they shall be at least 16 years of age for work with children and at least 18 years of age for work with young people.
- 2A They shall be required to complete an application form and to accept and sign a form containing their job description and committing them to protect children and young people from harm in accordance with the policy of the Church.
- 3 They shall enter upon a probationary period, which will normally be 12 months.
- 4 They shall agree to undertake preparation for service applicable to the work they wish to do.

**THIS FORM MUST BE RETAINED IN A SECURE, CONFIDENTIAL MANNER BY THE CHURCH COUNCIL SECRETARY OR THE MINISTER WITH PASTORAL CHARGE, OR MINISTER WITH SPECIFIC DELEGATED PASTORAL RESPONSIBILITY.**

*This blank form may be photocopied and is also available to download from the website: [www.methodistchurch.org.uk](http://www.methodistchurch.org.uk)*

**NB All information will be held in accordance with the Data Protection Act 1998**

**Form A – Part 2 Volunteer Agreement and Form X Confidential Declaration must also be completed**